

### **State Aid to County Libraries – Comprehensive Review Procedure**

If a Comprehensive Review is requested by the local Legislative Delegation related to compliance with Proviso 27.1 (Aid to County Libraries Allotment) the following documents will be reviewed from the public library system:

- South Carolina State Aid Compliance Certification
- Maintenance of Effort Statement
- State Aid Agreement and Library Budget Form
- Library / County Audit
- State Aid Collection Certification
- Collection Development Policy
- Request for Reconsideration Form
- Policy related to library card age without parental consent
- Library card application

Compliance with Proviso 27.1 will be evaluated based on South Carolina Code of Laws § 60–1–80, regarding the scope of authority of the South Carolina State Library, South Carolina Code of Laws § 4-9-35, 4-9-36, 4-9-37 regarding the responsibilities of public library Board of Trustees, and South Carolina Code of Regulations, Vol. 26 Chapter 75. Upon completion of a review, a determination will be sent to the local Legislative Delegation, Director of the Public Library, and Public Library Board Chair.

If the review finds that the county library system is not in compliance with Proviso 27.1 or fails to submit required certifications, the following funding consequences will apply:

- **Immediate Withholding:** The State Library will immediately withhold all Aid to County Libraries funding allocations until full compliance is verified.
- **Suspension of Remaining Funds:** If a local Legislative Delegation requests the State Library to conduct a comprehensive review, funds will be placed on hold until the State Library conducts the comprehensive review and issues a written determination.
- **Reinstatement of Funds:** A written determination will be provided to the Legislative Delegation, Director of the Public Library, and Public Library Board Chair, upon verification by the State Library that requirements associated with Proviso 27.1 have been met and funds will be released to the county library.