



### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$50,000.00	South Carolina State Library	Pat Conroy Literary Center Fall Signature Events

Organization Information	
Entity Name	Pat Conroy Literary Center, Inc.
Address	601 Bladen St.
City/State/Zip	Beaufort, SC 29902
Website	www.patconroyliterarycenter.org
Tax ID#	81-1865914
Entity Type	Nonprofit organization

Organization Contact Information	
Contact Name	Jonathan Haupt
Position/Title	Executive Director
Telephone	843-379-7025
Email	jonathan@patconroyliterarycenter.org

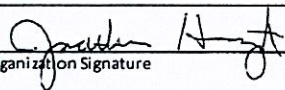
Plan/Accounting of how these funds will be spent:			
Description	Budget	Explanation	
Presenter travel & lodging	\$14,000.00	Travel and lodging for guest authors making public	
Speaking fees	\$7,500.00	Speaking fees for guest authors making public	
Instructor fees	\$1,500.00	Instructor fees for writing workshops conducted during	
Video & photography services	\$2,500.00	Professional photography services for these events	
Venue rental fees	\$8,500.00	Use of third-party rental facilities for these events.	
Supplies	\$750.00	Supplies specific to public events	
Postage & shipping	\$3,500.00	Postage and shipping for festival promotional materials	
Advertising & promotion	\$11,000.00	Marketing of these events to the public through print,	
Website	\$750.00	Development and population of festival-specific website.	
Grand Total	\$50,000.00		

#### Please explain how these funds will be used to provide a public benefit:

Requested funds will be used in support of the nonprofit Conroy Center's Fall 2024 Signature Events: the 8th annual Lowcountry Book Club Convention (September 27-28, Bluffton) and the 9th annual Pat Conroy Literary Festival (November 1-3, Beaufort, Bluffton, Port Royal). Both literary events are quality of life programs for local residents and students as well as destination events for visitors. The Conroy Center's Signature Fall Events positively impact approximately 2,000 attendees. These educational programs include public discussions with local and guest authors on the importance of building strong communities through literary arts engagement, of writing and reading as essential forms of communication for addressing complex subjects, and of mentoring as critical to education in and beyond the classroom. Events will be held over multiple days at multiple venues across Beaufort, Bluffton, and Port Royal—including (but not limited to) Beaufort County public and private schools, the University of South Carolina Beaufort and the Technical College of the Lowcountry's Culinary Institute of the South.

#### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

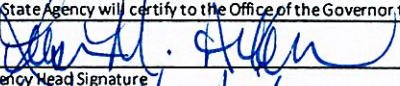
Jonathan Haupt  
Printed Name

Executive Director  
Title

10/8/24  
Date

#### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of FY2024-2025.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

  
Agency Head Signature

Lisa M. Hiken  
Printed Name

10/8/24  
Date