



**State Library Board  
Meeting Minutes**

**Date:** May 27, 2021  
**Time:** 10:30 a.m.  
**Location:** Zoom Meeting

**Board Member Attendance:**

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Ms. Martha Murtiashaw, Chair	Present
Ms. Deborah Hyler, Member	Present
Mr. Walter Caudle, Member	Present
Ms. Loretta Green, Member	Present
Mr. Marty McKenzie, Member	Present
Ms. Alanna Wildman, Member	Present

**Other Attendees:** Ms. Leesa Aiken, SCSL, Ms. Mary Elizabeth Land, APLA Representative, Ms. Breanne Smith, SCSL

**I. Board Business and Approval of Minutes**

1. Motion: Martha Murtiashaw called the meeting to order. Marty McKenzie made a motion to approve the meeting minutes from the January 28, 2021 board meeting. Debbie Hyler seconded the motion; all present approved the minutes.

**II. Director Report**

**A. Agency Administration**

1. Aiken discussed the Legislative Oversight Public Input Meeting. The State Library received a lot of written input. One speaker gave public testimony regarding the State Library's inclusiveness and access to resources, which has been a benefit to her children.
2. The State Library received \$3,136,938.00 in American Rescue Plan Act funding. Aiken presented a draft for allocation of funds. Funds have tentatively been allocated as follows:
  - \$50,000.00-Emergency Preparedness Kits - Public Libraries
  - \$94,000.00-Spanish Resource Collection - Public Libraries
  - \$209,222.00-Kajeet - 1 year subscription and 56 new devices - Public Libraries
  - \$22,000.00-SmartBus Devices & subscription - Public Libraries
  - \$113,000.00-Workforce Development - Adult Learners - Northstar & Kits - Public Libraries

\$86,000.00-Grand Family Resource Centers - Public Libraries  
\$14,000.00-Info People - Public Libraries  
\$500,000.00-Public Library Subgrants  
\$64,175.00-Ferguson's Career Center - Public Libraries & K-12  
\$64,175.00-African American History - InfoBase - Public Libraries & K-12  
\$96,000.00-Pebble Go - Animals (Pre-k-3rd) - K-12  
\$86,400.00-Pebble Go Next - Biographies (3rd-6th) K-12  
\$100,000.00-Outreach Vehicle – SCSL

3. Aiken discussed the FCC Emergency Broadband Benefit. Eligible households can receive a \$50 credit per month towards phone and internet expenses. \$3.2B has been budgeted by the FCC.
4. Aiken stated that the Build America's Library Act is still in discussion. Aiken made contact with Congressman Clyburn's office to ask for support of the program for South Carolina. The Act is still in discussion.
5. Aiken discussed the FY22 budget requests. The Senate voted to pass the State Library's original budget requests. Because the House voted to pass a portion, the budget will be discussed and may be sent to conference committee.

B. Library Development and Statewide Development

1. Aiken discussed the Welcome Table program. The program seeks to develop understanding of the importance of listening and challenging internal biases. It focuses on diversity, equity, and inclusion, and the importance of building relationships in the community through active listening and engagement.
2. The State Library held New Director Orientation on April 16<sup>th</sup>, eight new Directors participated in the training.
3. The event calendar for the coming year is being updated. Updates can be found on the State Library website. In-person programming will likely resume in the late summer/fall
4. The State Library recently starting circulating the 95 STEM kits to public libraries.
5. Most libraries plan to do a combination of in-person and virtual programming for their summer reading programs.
6. The AccessSC project, which encompasses a few projects across the state has been renewed. AccessSC includes the Homework Help Center Project that began in 2018 but was expanded in 2020. There are currently 200 devices in 10 counties. Each of these projects focuses on helping increase broadband access across the state targeting students and job seekers especially those in rural communities.
7. Young Minds Dreaming Poetry Contest winners were announced. Pat Mora was this year's featured guest. Mora participated in the ceremony and read to the audience. Aiken shared a video of the event.

C. Talking Book Services

1. Aiken discussed the Download on Demand Project. The National Library Services goal is to have all or most TBS patrons transitioned to download on demand. The goal is to phase out the current TBS machines. South Carolina is working towards that goal with the understanding that some patrons will not want to move to this platform if they can opt out.
2. Aiken shared the April circulation statistics for TBS – 17,636 books were circulated during the month of April; 13,958 titles were downloaded directly to devices; 839 books were downloaded by non-SC residents of South Carolina which have been recorded by the South Carolina State library and are South Carolina related.
3. Author, C. Hope Clark was the first reader to use the State Library's new Mobile Recording Studio. Clark did a wonderful job and provided meaningful information on the Studio. The South Carolina State Library will be deploying more Mobile Recording Studios to increase author participation across the state.
4. TBS will be hosting a summer reading program this year.

D. Electronic Resources

1. Aiken announced that the subscription with BrainPop, Jr. has been cancelled. The rate increase was initially 30%, Aiken was able to get the increase down to 10%, but it was still out of budget for the SCSL. Pebble Go and Pebble Go Next will replace BrainPop, Jr. Both Pebble Go and Pebble Go Next also have a Spanish version.

E. Information Technology

1. The internal Information Technology staff created new modules to the internal Dashboard program, which will automate the State Aid and Donation processes saving time and ensuring accuracy of records.

F. Collection and Digitization

1. The Notable State Documents Award program was held April 21<sup>st</sup>. There were twelve different agency winners. A list of winners can be found at: <https://guides.statelibrary.sc.gov/sc-state-documents-depository/award> . Participation was high with large groups participating from several state agencies.
2. New city directories are currently being digitized; this is a highly requested item.

G. Statewide Services

1. SCSL is hosting a series of Document Depository Library meetings on May 25<sup>th</sup>. Participation is expected to be high because it is an online meeting.

2. The “Book a Librarian” service has been very popular. The State Library will continue this service into the future.
3. The Library has received out of state visitors lately who were primarily doing genealogical research.
4. The new genealogy resources are now available to on-site visitors.
5. The Margraten Project is still in progress. The State Library is currently working with 6 libraries in the Netherlands.

### III. Communications

1. The State Library is a sponsor for the SC Education and Business Summit.
2. SCSL will be in ETV Magazine’s June issue.
3. TBS will be in the June issue of the Free Times.
4. SC Plants the Seed and the Margraten project have been featured in the State Newspaper, the Charleston Post & Courier, and widely on social media platforms.

### IV. Personnel

1. Aiken announced that Curtis Rogers and Brenda Boyd will be retiring this summer.
2. Rebecca Antill, Youth Services Coordinator will be leaving the State Library to pursue other interests.
3. Two positions have been filled, Leah Cannon-Statewide Data Coordinator and Chrissie McGovern-Statewide Programs Coordinator.
4. Tiffany Hayes was promoted to Director of Library Development.
5. Virginia Pierce was promoted to Director of Library Resources and Services.
6. Aiken announced that the Technical Services Librarian position is open.

#### J. Public Libraries

1. APLA Report – Mary Elizabeth Land represented the public libraries.

### V. Financial Report

1. All funds are appropriately balanced and allocated. A financial funding spreadsheet was provided.

### VI. Adjourn

1. Marty McKenzie made a motion to adjourn the meeting; Debbie Hyler seconded the motion and all approved. The next Meeting is scheduled for July 22, 2021.

**Attachments:** Board Minutes 01/28/21, SCSL Budget Report, Draft ARPA Fund Distribution