

State Library Board Members

Regular Meeting Minutes

Date: May 25, 2017
Time: 10:30 a.m.
Location: SC State Library, Conference Room
1500 Senate Street
Columbia, SC 29201

Board Member Attendance:

Deborah Hyler, Chair	Present
Suzie Rast, Vice Chair	Present
Loretta Green, Member	Present
Marty McKenzie, Member	Absent
Martha Murtiashaw, Member	Absent
Michael Simmons, Member	Present
Alanna Wildman, Member	Present

Other Attendees: Leesa Aiken, SCSL; Mary Elizabeth Land, Abbeville County

I. Welcome and Approval of Minutes

Motion: Debbie Hyler called the meeting to order. Michael Simmons made a motion to approve the minutes from the March 24, 2017 meeting; **Suzie Rast** seconded the motion, all members voted to approve the minutes as presented.

II. Agency Report

- 1) a) Aiken updated the group on the federal legislative session. The new budget put forth by the President does not allocate funds to IMLS, those funds do not include funding for the Grants to States program, from which the SCSL receives federal funds. It is likely that this version or a similar budget will be passed. In preparation for a reduction to the federal grant, Aiken has placed a hiring freeze on the SCSL. Over 50% of staff are paid with federal funds, Aiken will be working to move employees to state funding, but it may require reducing other programs and special permissions from the state. Other items funded federal include: Talking Book Services, sub-grants to public libraries, training, tuition reimbursement, and other programs and projects.
- b) Aiken reported that she shared the information that she gathered from the members of COSLA with the advocacy group EveryLibrary, COSLA, and IMLS. The data will be used for library advocacy and information.

2. As the state legislative session closes, the SCSL is projected to receive the following:
 - \$,1017,015 - additional funding for Aid to County Libraries, increasing State Aid to \$1.752 per capita
 - \$90,000 – Building Maintenance and upgrades to include ADA accommodations
 - Authorization for 1 FTE
 - \$1,000,000 Lottery Funding for librariesAiken also reported that the Homework Hotspot Proviso was not carried forward by the Legislature because the debate for improvements to roads and a cap on the state employee pension plan have taken priority over other items.
3. Aiken provided the 5 year LSTA Evaluation to the group electronically before the meeting. The document is quite large, Aiken suggested holding this item until the next meeting for any additional questions the group may have. In general, Aiken mentioned that one area noted on the evaluation in need of improvement is communication and marketing to the Friends of the public libraries groups, and to the public library board of trustees. Those two groups were not familiar with resources and programs provided by the SCSL. The evaluation was good, with no major areas of deficiency noted. The SCSL met the objectives listed for the LSTA goals.
4. Aiken reported that the Discus program has a geo-authentication rate of 97%! This is a tremendous success because 97% of users do not need to use a sign-on or password when accessing Discus.
5. The SCSL is in the process of evaluating all electronic resources and negotiating contract pricing. Lack of a federal budget may necessitate eliminating some of the electronic resources currently provided. Plans had been made to focus on outreach to English as a second language family, and foreign language teachers in the coming year using Mango Language. However, the product will most likely be eliminated because of federal budget reduction. Ferguson’s Career Center will also be eliminated. Ferguson’s was a time limited product for the SCSL related to the Workforce Development program.
6. Aiken provided the group with an Emergency Plan for the SCSL electronically before the meeting. One suggestion was made with the wording in the preface. The group will discuss approval at the next meeting.
7. Aiken briefly highlighted five events from the previous month: Arbuthnot Lecture, SC Read-In, TBS Art Gallery, Literary Cake Decorating Contest, and the Volunteer Appreciation Lunch. Events were meaningful and well attended. Aiken will forward poetry from the Young Minds Reading Competition, which was a part of the Arbuthnot Lecture events to the Board.

III. Director Report

1. The National Legislative Day visits with Members of Congress went well. Fewer Members were available for meetings this year as they were still in session. Aiken attended the COSLA meeting while in Washington as well.
2. The SCSL Staff Appreciation Day was held on May 22, 2017 at the Riverbanks Zoo and Garden. The event was successful with activities planned for staff. One employee was injured while at the zoo and had to undergo surgery.
3. The SCSL has an active intern program and frequently has multiple interns working at the SCSL in a variety of disciplines to include: librarianship, communications, etc. The SCSL has also partnered with SC Vocational Rehabilitation to host an intern for approximately 2 months.
4. Development of the LSTA five year planning document is currently underway. The SCSL is moving forward with planning in hopes that funding will not be reduced.
5. Aiken was appointed as the COSLA Representative for the YALSA Teen Grant Advisory Committee.

6. Public libraries requiring assistance during the last several months include Dorchester County and Allendale, Hampton, and Jasper Regional Library System. Dorchester County Library recently hired Robert Anthill as Director. Mary Elizabeth Land reported that the APLA retreat went well and that public libraries are eager to determine the amount received in lottery funding.

IV. Building Improvements/Maintenance

V. Board Business

1. Suzie Rast reported that she has relocated to Myrtle Beach and feels that it is necessary to resign from the Board. She has been working to find a replacement. Rast will attend the July meeting as her final meeting.

VI. Personnel Update

1. Aiken reported that three offers of employment were made with one person accepting a position in Library Development. Two applicants declined the offer, one decided not to leave public service, and the other decided that she could not move to Columbia at this time.
2. The TBS Mailroom replacement and Reference Librarian positions have been placed on hold at this time due to the probably loss of federal funds.

VII. Financial Report

1. Aiken reviewed and discussed state, federal and other funds.

XI. Upcoming Events

A separate handout was provided and reviewed.

XII. Adjournment

1. The meeting was adjourned; the next meeting date is scheduled for July 27, 2017.

***Additional items:**

1. Aiken will forward the poems from the Young Minds Reading Contest to the Board.
2. The Board did not receive the LSTA evaluation survey or the LSTA planning survey. Aiken will review this information and report back.
3. Aiken will introduce Loretta Green and Robert Anthill.
4. Aiken will bring information to the next meeting about the SCSL Foundation.

Minutes Certification:

Proposed minutes respectfully submitted,

Leesa M. Aiken

Director

May 25, 2017

Date