

State Library Board Members
Regular Meeting Minutes

Date: January 28, 2016
Time: 10:30 a.m.
Location: SC State Library, Conference Room
 1500 Senate Street
 Columbia, SC 29201

Board Member Attendance:

Deborah Hyler	Chair	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Loretta K. Green	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Marty R. McKenzie	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Martha Murtiashaw	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Suzie W. Rast	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Michael G. Simmons	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Alanna I. Wildman	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees: Leesa Aiken, SCSL

I. Welcome and Approval of Minutes

Motion: Suzie Rast; 2nd: Alanna Wildman

Consensus minutes approved.

II. Agency Report

1. House Ways and Means Subcommittee Presentation
 - a. Leesa Aiken updated the group on the House Ways and Means Subcommittee budget presentation. The presentation went well and members of the committee seemed to support the SCSL's budget requests.
2. Flooding
 - a. Williamsburg County's main library remains closed due to flooding with hopes of reopening in April.
 - b. The State Library continues to receive book donations and coordinate donation of those books to public libraries impacted by the flood .
3. Library Visits
 - a. Leesa Aiken reported that she visited Colleton County library this month but had to reschedule her meeting with Horry County for later in the year.
4. SCLENDS Positions
 - a. Interviews for the SCLENDs cataloging position have been completed and an offer should soon be made to the selected candidate.

III. Director Report

IV. Public Library News

1. Doug Henderson has resigned his position with the Charleston County public library effective January 31st.
2. The Chester County Public Library has made arrangements to contract with a librarian as a temporary Director for 90 days with a potential renewal of contract.

V. Building Improvements/Maintenance

1. Renovation of the 1st floor has begun with major changes coming in the next 60 days. The project is set to be complete in April of 2016 and will include a Learning Lab, new offices, new carpet, a digitization and genealogy center, technology bar, and upgraded public space.

VI. Board Business

1. Current Appointments / Reappointments
 - a. Appointments and Reappointments are current for the group.
2. Ethics Forms
 - a. Leesa Aiken reminded the group to complete their ethics forms if they had not done so yet. The due date is March 31, 2016.

VII. Personnel Update

1. Retirements
 - a. Linda Lange retired in January 15, 2016.
 - b. Ruth Thompson is retiring March 31, 2016.
2. IT Manager
 - a. Paul Harmon was hired as the IT Manager. Paul joined the library after most recently working for the SC Department of Archives and History. Paul has already become a valuable member of the team.
3. Interviews are being conducted for a Senior Accountant position.
4. HR Manager
 - a. Deborah Pack was hired as the HR Manager. Deborah joined the library after most recently working for the USC Human Resources office. Deborah is a seasoned professional.
5. Library Development Consultant with an IT focus position was posted and is currently being sourced for qualified candidates.
6. Library Development Consultant with a focus on Children & Youth position was posted and is currently being sourced for qualified candidates.
7. Public Information Specialist position was posted and is currently being sourced for qualified candidates.

X. Financial Report

Leesa reviewed and discussed state, federal and other funds.

XI. Upcoming Events

A separate handout was provided and reviewed.

XII. Executive Session

1. The Board went into executive session to discuss a personnel matter. No votes or actions were taken during executive session.

XIII. Adjournment

1. The meeting was adjourned; the next meeting date is scheduled for March 24, 2016.

Minutes Certification:

Proposed minutes respectfully submitted,

Leesa M. Aiken

Acting Director

March 21, 2016

Date