

State Library Board Members

Regular Meeting Minutes

Date: November 16, 2017
Time: 10:30 a.m.
Location: SC State Library, Conference Room
1500 Senate Street
Columbia, SC 29201

Board Member Attendance:

Deborah Hyler, Chair	Present
Michael Simmons, Member	Present
Walter Caudle, Member	Absent
Loretta Green, Member	Present
Marty McKenzie, Member	Absent
Martha Murtiashaw, Member	Present
Alanna Wildman, Member	Present

Other Attendees: Leesa Aiken, SCSL; Mary Elizabeth Land, Abbeville County

I. Welcome and Approval of Minutes

Motion: Debbie Hyler called the meeting to order. Michael Simmons made a motion to approve the minutes from the September 28, 2017 meeting; Alanna Wildman seconded the motion, all members present voted to approve the minutes as presented.

II. Agency Report

1. Aiken reported that Cherokee County Public Library has joined the SCLENDS consortia.
2. Aiken reported that she attended an Agency Head meeting with the Department of Administration, after that meeting the Department of Administration contacted her to inquire about social media training. The SCSL has invited the Department of Administration to the next training. They will send 14 people.
3. In the next two years, eight employees will either become eligible for retirement or have made it known that they will retire within the next two years. Agency succession planning is important to ensuring the knowledge gap is as small as possible. This will provide opportunity for some employees to promote from within.
4. Surveys were sent out to Discus users to evaluate the current resources offered through Discus, inquire about how users access Discus, and to inquire about resources that users would like to see changed or added.
5. The House Ways and Means Finance subcommittee is scheduled for January 16-February 8.
6. The Statewide Services Department upcoming calendar of events was passed out and include Community/SC Traditions, Black History, Women's History, TBS Student Art Contest, Summer Reading, A War on Two Fronts: Fighting for Victory at Home and Abroad, SC Native

Americans, War Ink: Palmetto Project.

III. Director Report

1. Aiken attended the School and Library Journal Cultural Literacy & Diversity workshop in Nashville, TN in October, and it was exceptional. She hopes to bring the program to South Carolina or create one at the State Library that can be used across the state.
2. Aiken attended the COSLA meeting in October in Nashville, TN. IMLS shared State Library survey data. Federal funding and authorization were discussed.
3. Aiken attended the YALSA/COSLA Teen grant workshop in Louisville, KY in October. Aiken represented COSLA at the workshop and will continue to work with the group on ways that state libraries can be involved in the YA community as a whole.
4. The South Carolina State Library was invited to participate in NASA at Your Library, one of three state libraries invited to attend. More information to come in the future.
5. IMLS visited USC to discuss library leadership and certification opportunities. Staff from IMLS visited the SCSL for a tour.
6. Aiken presented the SCSL budget to the Governor's staff, and was well received.

IV. Building Improvements/Maintenance

V. Board Business

1. Mr. Walter Caudle was appointed to the Board officially.
2. Ms. Martha Murtiashaw was reappointed to the Board officially.
3. Michael Simmons made a motion to approve the revised Emergency Preparedness Policy. Martha Murtiashaw seconded the motion, and all present approved.
4. With the departure of Ms. Suzie Rast from the Board, the Vice Chair position is vacant. Alanna Wildman nominated Michael Simmons to the Vice Chair position; Martha Murtiashaw seconded the nomination, all present approved.

VI. Personnel Update

1. A Library Development Consultant is current vacant and being advertised.
2. Ms. Virginia Pierce was recently hired as a Reference Librarian; Ms. Carol Hull was hired as a Library Development Consultant.

VII. Financial Report

1. Aiken reviewed and discussed state, federal and other funds. It was asked that the font size of the type be changed, or the financial information extended to two sheets to allow for an increase in size.

XI. Upcoming Events

A separate handout was provided and reviewed.

XII. Adjournment

1. The meeting was adjourned; the next meeting date is scheduled for January 25, 2018.

Attachments included: Board Minutes from 9/28/17; SCSL Budget Report, Upcoming Events

Proposed minutes respectfully submitted,

Leesa M. Aiken

Director

January 23, 2018

Date