

State Library Board Members

Regular Meeting Minutes

Date: November 17, 2016
Time: 10:30 a.m.
Location: SC State Library, Conference Room
1500 Senate Street
Columbia, SC 29201

Board Member Attendance:

Deborah Hyler, Chair	Present
Suzie Rast, Vice Chair	Present
Loretta Green, Member	Present
Marty McKenzie, Member	Absent
Martha Murtiashaw, Member	Present
Michael Simmons, Member	Present
Alanna Wildman, Member	Present

Other Attendees: Mary Elizabeth Land, Abbeville County Library Director; Leesa Aiken, SCSL

I. Welcome and Approval of Minutes

Motion: Debbie Hyler called the meeting to order. Michael Simmons made a motion to approve the previous meeting minutes; Debbie Hyler seconded the motion, all members voted to approve the minutes.

II. Agency Report

1. Leesa gave an update regarding damage sustained by Hurricane Matthew. The State Library did not sustain any damage. Coastal libraries received some damage to trees, but only Georgetown was still without power.
2. The Flood Goes On Event which included several artists work displayed on the first floor to include: poetry, paintings, and the clothesline project has been a success. The play that was written by a USC Professor and performed at the SCSL was well attended for a first time event with 25 people.
3. The SCLA conference took place in Columbia November 8-10, several State Library staff attended. The sessions were exceptional and informative this year.
4. Library Journal's Design Institute was held at the Charleston County Library in November with attendees from all over South Carolina and even some from other states. Much was shared and learned. The SCSL was a sponsor of the program.
5. The Southern Council of COSLA is sponsoring a Library Development Forum in Charleston for Library Development Consultants. The SCSL is hosting the event. Southern Council COSLA members are also attending the session, but will have a separate meeting and discussion opportunity which Leesa is handling.
6. Leesa has a meeting scheduled with Commissioner Buxton of the South Carolina Human

- Affairs Commission to discuss a project that he is considering and a potential partnership.
7. The K-12 Board Legislative presentation took place last week and went well. The presentation is a compilation of K-12 partner activities over the past year.
 8. Senator Sheheen visited the library recently and was surprised with all of the services that we offer and all that we accomplish. It was an extremely positive visit.
 9. Curtis and Leesa attended the National Book Festival in Washington, DC. It was a tremendous success.
 10. Leesa gave copies of the Agency Accountability Report and asked if there were any questions of the group.

III. Director Report

1. Leesa met with the Agency Head Review Commission and supplied information about her job and the SCSL. There is no information to report at this time.
2. Leesa supplied the Agency Head Review with the annual review, no additional information available at this time.
3. Leesa has been invited to be the Commencement Speaker for the School of Library and Information Science on December 12, 2016.
4. Leesa reported that the Chief Officers of State Library Agencies meeting which took place in Minneapolis, MN went well. The group was excited to learn of the SCSL's new Equity and Inclusion position and asked for additional information.
5. Leesa also attended the Association of Rural and Small Libraries conference in Fargo, ND. It was one of the best conferences that she has attended. The conference is small, but the sessions are very meaningful and easy to replicate.
6. Three new staff members will be joining the library:
 - a. Ashley Till, Statewide Projects & Program Manager
 - b. Monique Walker, Grants Administrator
 - c. Rebecca Antill, Children and Youth Consultant

IV. Building Improvements/Maintenance

1. No new updates on the parking lot sink hole. An engineering study was conducted of the parking lot structure and sink hole. We are awaiting the results and the Department of Administration's plan for correction.
2. Leesa reported that the Department of Administration has made some updates to the restrooms towards ADA compliance. They are working on a more comprehensive plan for compliance and upgrades.
3. Second floor renovation has been delayed and will push the project back to a completion date of February 1, 2017.

VI. Board Business

VII. Personnel Update

2. The following positions are still open and advertised:
 - a. Library Development with a focus on Accessibility and Inclusive Resources
 - b. Reference Librarian

X. Financial Report

1. Leesa reviewed and discussed state, federal and other funds.

XI. Upcoming Events

A separate handout was provided and reviewed.

XII. Adjournment

1. The meeting was adjourned; the next meeting date is scheduled for January 26, 2017.

Minutes Certification:

Proposed minutes respectfully submitted,

Leesa M. Aiken

Director

December 12, 2016

Date