

State Library Board Members
Regular Meeting Minutes

Date: March 26, 2016
Time: 10:30 a.m.
Location: SC State Library, Conference Room
 1500 Senate Street
 Columbia, SC 29201

Board Member Attendance:

Deborah Hyler	Chair	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Loretta K. Green	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Marty R. McKenzie	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Martha Murtiashaw	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Suzie W. Rast	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Michael G. Simmons	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Alanna I. Wildman	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees: Leesa Aiken, SCSL

I. Welcome and Approval of Minutes

Motion: Marty McKenzie; 2nd: Alanna Wildman

Consensus minutes approved.

II. Agency Report

1. Senate Finance Presentation
 - a. Leesa Aiken updated the group on the Senate Finance presentation. The presentation was well received and the members of the committee support the State Library's budget.
2. Library Visits
 - a. Leesa Aiken reported that she visited Beaufort County library this month.
3. Proviso 27.9
4. SCLENDS Positions
 - a. The SCLENDS Board has decided to outsource Tier 1 support to Equinox. Tier 1 support had been handled previously by Rogan Hamby, consultant.
 - b. The State Library will hire a SCLENDS liaison position that also includes cataloging responsibilities.

III. Director Report

1. National Library Legislative Day is scheduled for May 2nd and 3rd. Ms. Aiken, Denise Lyons, and 3 public library directors will attend as well.

2. While in Washington, DC, Ms. Aiken will attend a COSLA meeting on May 5th.
3. The SCSL was found not to meet the hiring/promoting goals of the South Carolina Human Affairs Commission. After closer review it was discovered that the information which was submitted by HR for the last two years was inaccurate. The information reported showed a lower rate of African American females being hired Information for EEO Categories E1 and E2 submitted did not accurately reflect new hire demographics. The erroneous report documented 2 White Males, and 3 White Females as being hired. The correct information is that 2 White Males, 2 White Females, and 1 Black Female were hired. The correct information has been submitted and we are awaiting a review by the SCHAC.
4. The annual financial audit is currently being conducted by the SC State Auditor.

IV. Public Library News

1. Three libraries have new directors: Kershaw County hired Amber Conger, Union County hired Reita Drinkwine, and Cherokee County hired Ben Loftis.
2. Sarah McMaster is retiring in Fairfield County. Eric Robinson has been named Director; Eric was Sarah's Assistant Director.
3. Chester County Library has an interim director, Laurel Sharp.
4. The APLA retreat occurred in Beaufort, Ms. Aiken attended.

V. Building Improvements/Maintenance

1. Renovation of the 1st floor has begun with major changes coming in the next 60 days. The project is set to be complete mid-May of 2016 and will include a Learning Lab, new offices, new carpet, a digitization and genealogy center, technology bar, and upgraded public space.
2. Ms. Aiken asked for a vote to close the library for installation of the new chiller as the building will be without air conditioning. The Board voted unanimously to close the library up to two days for chiller installation. Martha Murtishaw made a motion to close the State Library for up to two days for chiller installation, tentatively set for April 22nd and 25th. Marty McKenzie seconded the motion; the motion was approved unanimously.

VI. Board Business

1. The Board discussed FOIA and what information was considered eligible for FOIA. Martha Murtishaw mentioned that the Board minutes, agenda, financials, and attachments were no longer on the State Library's website. Ms. Aiken said they may not have been moved during the last website upgrade but she would have them added back if they all weren't there.

VII. Personnel Update

1. The following positions have been hired:
 - a. Senior Accountant – Chrystal Wiley
 - b. Procurement Specialist – Kim Williams
 - c. Public Information Specialist – Sean Gruber
 - d. Library Specialist – Sarah Pettus
2. Interviews are being conducted for the Library Development Consultant with an IT focus, Library Development Consultant with a focus on Children and Youth.

X. Financial Report

1. Ms. Aiken reviewed and discussed state, federal and other funds.

XI. Upcoming Events

A separate handout was provided and reviewed.

XII. Adjournment

1. The meeting was adjourned; the next meeting date is scheduled for May 26, 2016.

Minutes Certification:

Proposed minutes respectfully submitted,

Leesa M. Aiken

Acting Director

May 24, 2016

Date