

State Library Board Members

**Regular Meeting Minutes**

**Date:** January 26, 2017  
**Time:** 10:30 a.m.  
**Location:** SC State Library, Conference Room  
1500 Senate Street  
Columbia, SC 29201

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Board Member Attendance:

Deborah Hyler, Chair	Present
Suzie Rast, Vice Chair	Present
Loretta Green, Member	Present
Marty McKenzie, Member	Present
Martha Murtiashaw, Member	Present
Michael Simmons, Member	Absent
Alanna Wildman, Member	Present

Other Attendees: Leesa Aiken, SCSL

**I. Welcome and Approval of Minutes**

Motion: Debbie Hyler called the meeting to order. Suzie Rast made a motion to approve the previous meeting minutes with one correction to Marty McKenzie's status at the meeting. McKenzie was listed as present, but was not at the November 2016 meeting; Marty McKenzie seconded the motion, all members voted to approve the minutes.

**II. Agency Report**

1. Aiken updated the group on the legislative session. Aiken presented the State Library's budget requests to the House Ways and Means Finance Subcommittee on January 18, 2017. Subcommittee members are: Bill Whitmire, Chairman – Oconee County; Mike Anthony – Laurens and Union Counties; Jackie Hayes – Darlington, Dillon, Horry, and Marlboro Counties; Shannon Erickson – Beaufort County. The State Library budget requests are:
  - \$2,041,729 - additional funding for Aid to County Libraries, increasing State Aid to \$2.00 per capita
  - \$90,000 – Building Maintenance and upgrades to include ADA accommodations
  - Authorization for 1 FTEAiken reported that the presentation went well and the subcommittee was extremely attentive, positive, and appreciative of the work of the SCSL.
2. Aiken reported a meeting with Commissioner Buxton of the South Carolina Human Affairs Commission. Aiken and Buxton plan to partner on programs in the future. Aiken has

supplied each county library with brochures from the South Carolina Human Affairs Commission explaining the purpose and programs.

3. Aiken, Denise Lyons, Chris Yates met with employees of SCETV to discuss upcoming, potential programs. SCETV will no longer be able to fund the Magic Schoolbus program after 2017. Aiken agreed to take the Magic Schoolbus program over as part of Discus. The program is highly used and valued by families, teachers, and students. A price negotiation is pending.
4. Aiken discussed the positive publicity received because of the Statewide Services Department's recent Cecil Williams exhibit and discussion. Approximately 40 people attended the discussion. The SCSL received media coverage from The State Newspaper with four articles written and one article featured in The Columbia Star.
5. Aiken reported that podcasts are made with each speaker highlighted at State Library events.
6. Aiken reported that the Newsletter had a new look and that she would have a column in each issue which would address upcoming library issues, current events, or other relevant information.
7. The State Library has a current mission, vision, strategic directions and goals. Aiken recently implemented a change to the budgeting process which requires employees to document how items meet the strategic directions of the agency and the federal LSTA purposes. This process will aid in future planning and current understanding of agency goals and how those goals relate to individual contributions of staff.

### **III. Director Report**

1. Aiken reported the Agency Head Review Commission sent a letter which stated that the Commission adopted 0-4% performance increases based on the 2016 performance evaluations for Agency Heads. A copy of the letter is in Aiken's personnel file.
2. Aiken did not attend ALA this year because of the legislative session. The Chief Officers of State Library Agencies met at ALA; Aiken reviewed information after the meeting to stay current.
3. Ms. Meg Stroup will be starting as the SCLends Cataloger in a few weeks. Aiken reported that the group is eager to meet Stroup and begin working on pending projects.

### **IV. Building Improvements/Maintenance**

1. The parking lot has been renumbered so that two additional spaces were created. The sink hole has not been fixed; Aiken is in regular contact with the Department of Administration regarding the issue.
2. The renovation of the second floor conference room into two offices is underway and expectation is that it will be complete in February 2017.

### **VI. Board Business**

1. The Board voted to change the schedule for the November board meeting to the 16<sup>th</sup> because of the Thanksgiving holiday.

### **VII. Personnel Update**

1. The following positions are still open and advertised:
  - a. Two Library Development positions
  - b. Reference Librarian

### **X. Financial Report**

1. Aiken reviewed and discussed state, federal and other funds.

### **XI. Upcoming Events**

*A separate handout was provided and reviewed.*

**XII. Adjournment**

1. The meeting was adjourned; the next meeting date is scheduled for March 24, 2017.

**Minutes Certification:**

Proposed minutes respectfully submitted,

*Leesa M. Aiken*

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Director

*March 22, 2017*

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Date