

**SC State Library Board Meeting
September 22, 2016
Agenda**

- I. Welcome and Approval of Minutes
- II. Agency Report
 1. HR Audit
 2. National Book Festival
 3. Policies:
 - a. Acceptable Use Policy
 - b. EPMS Policy
 - c. Grievance Policy
 - d. Overtime Policy
 4. Public Libraries
 - a. Nicolle Davies – Charleston County Library
 5. SC Digital Library - 19,000 documents added to
 6. TBS Summer Reading
 7. Discus Kits – 1400 kits shipped
 8. Hazardous Weather – September 2, 2016
 9. Agency Accountability Report
- III. Director Report
 1. New Staff
 - a. Linda Heinberger – Electronic Resources Librarian
 - b. Andersen Cook – Statewide Initiatives Coordinator
 - c. Jessica Ogburn – Electronic Resources Coordinator
 2. Staff Recognition:
 - a. Denise Lyons – All Award
 - b. Jessica Dame – Computers in Libraries - Digitization in a Box
 3. New Car
 4. Staff Development:
 - a. MBTI Training
- IV. Building Improvements/Maintenance
 1. Building Update
 2. Parking Lot - Sink Hole
 3. 3rd Floor Humidity & Collection
 4. ADA Compliance
 5. TBS Move
- V. Board Business
- VI. Personnel Update

1. Open Positions:
 - a. Library Development Consultant with a focus on Children & Youth
 - b. Grants Manager
 - c. Custodian
 - d. Library Development Consultant with a focus on Accessibility and Inclusive Resources
 - e. Statewide Projects & Programs Manager

VII. Financial Report

1. Revised Budget Format
 - a. State Funds
 - b. Federal Funds
 - c. Other Funds

VIII. Upcoming Events

1. Attachment

IX. Adjourn

Next Board Meeting: November 24, 2016