

State Library Board Members
Regular Meeting Minutes

Date: March 26, 2015
Time: 10:30 a.m.
Location: SC State Library, Conference Room
 1500 Senate Street
 Columbia, SC 29201

I. Call to Order

II. Roll Call

Board Member Attendance:

Deborah Hyler	Chair	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Loretta K. Green	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Marty R. McKenzie	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Martha Murtiashaw	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Suzie W. Rast	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Michael G. Simmons	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Alanna I. Wildman	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees: Leesa Benggio was in attendance. Debbie Hyler joined via conference call.

III. Approval of Minutes

Motion: Ms. Hyler, Chair

Consensus minutes approved.

IV. Agency Report

1. Senate Subcommittee Presentation
 - a. SCSL presented their budget requests to the Senate Finance Subcommittee on March 4, 2015 at 9:30am.
Senate Finance Subcommittee Assignments
 Sen Wesley Hayes, Chair, District 15, York
 Sen Tom Davis, District 46, Beaufort, Jasper
 Sen Vincent Sheheen, District 27, Chesterfield, Kershaw, Lancaster
 Grant Gibson, Staff
2. Legislative Update & Governor's Budget
 - a. The SCSL continue to watch legislation for changes or additions that may impact
3. LISSA Volunteers
 - a. SCSL had four volunteers from the University of South Carolina School of Library

and Information Sciences' volunteer moving items in the stacks.

4. ILEAD Program
 - a. The ILEAD program is currently going on nationally and SCSL is participating locally. We have 12 participants from various libraries in SC.
5. StoryFest Billboards
 - a. This year the SCSL is using photographs of children on the StoryFest Billboards. The children are associated with SCSL employees. We had a nice turnout of over 15 children participating.
6. Public Library Visits
 - a. Benggio reported traveling to 5 libraries in the last few months, with other visits scheduled. The goal is to have visited each library at least once before the end of the year.
7. Department Meetings
 - a. Benggio has been conducting informal department meetings to understand what is happening at the ground level and up in the library from staff's perspective. This will help to break down any barriers and work towards collaborative partnerships.
8. Teen Challenge
 - a. SCSL had a 400% increase in the number of teens participating in the teen challenge.
9. Smart Search
 - a. SCSL has implemented Smart Search as part of Discus allowing users to search for items in one location and receive "returns" from multiple databases at the same time.
10. Legislative Day
 - a. Benggio will be in Washington, DC May 3rd – May 6th for legislative visits and a COSLA meeting.
11. Security
 - a. Benggio stated that additional plans for security include badges that allow staff to scan into the building and restricted areas.
12. Emergency Preparedness
 - a. SCSL is working on security procedures and practices for staff in case of an upset patron, weather related issues or other instances. A policy book has been completed and is currently being reviewed.
13. TBS Bard Books
 - a. SCSL continues to download Bard Books and record our own at the rate of approximately 12 per month.
14. TBS Public Library Project
 - a. SCSL is going to pilot a project with volunteer public libraries that will increase the visibility of Talking Book Services (TBS) and will train public library staff to effectively assist TBS patrons.

V. Public Library News

Benggio discussed recruitment efforts in Chester and Beaufort County Libraries and mentioned Director Vacancies in Cherokee, Dorchester counties. Beaufort County has a pending offer and Dorchester County has named Jennie Redmond as Acting Director.

VI. Building Improvements/Maintenance

1. Construction Updates

- a. A chiller has been placed in the parking lot to handle the air conditioning issues of the building. A new one is on order and will be here in July of 2015.

VII. Board Business

VIII. Personnel Update

1. **Leadership Training** – SCSL Leadership Team will engage in a 2-day Myers Briggs training conducted by Kristi Sligh, SCSL Continuing Education Consultant
2. Michael Lawing was announced as the SCLENDS Coordinator. Michael is a current employee at the SCSL.
3. Scott Murphy was hired as the Library Development Consultant. Scott has previous State Library experience in Vermont.
4. The IT Director position will not be posted at this time. Benggio and Yates are reviewing the functions of the IT Department to better understand the skillset that is needed and what position is needed for the IT Department and Agency.
5. The Web Administrator position is currently posted and interviews will begin shortly.

IX. Financial Report

Benggio reviewed the status of state, federal and other funds.

X. Upcoming Events

1. TBS Volunteer Luncheon – 4/8
2. Senior Expo – Florence – 4/9-4/11
3. McNeer Storytelling Festival – 4/11
4. Read-In – 4/14
5. TBS Advisory Board Meeting
6. Tea Party – 4/15
7. Speaker @the Center – 4/15
8. APLA Meeting – 4/17
9. KLAS Conference – 4/20-4/24
10. Summer Reading Resource Training – Anderson – 4/21
11. Beaufort Staff Development – 4/22
12. Summer Reading Training- Berkeley – 4/25
13. Tri-Leisure Center Expo – 4/27
14. Letters About Literature – 4/29
15. National Library Legislative Day – 5/4
16. Art Gallery Reception – 5/7
17. Adult Programming Exchange – 5/8
18. Library Closed – Confederate Memorial Day – 5/11
19. Notable Documents Awards – 5/13 (**date changed to 5/20**)
20. Been There, Done That Training – 5/15
21. Speaker @ the Center – 5/20
22. Library Closed Memorial Day – 5/25
23. Bookmobile Exchange – 5/29
24. Next Board Meeting Set for 5/14

IX. Adjournment

1. The meeting was adjourned at 11:45 a.m. The next meeting is May 14, 2015

Minutes Certification:

Proposed minutes respectfully submitted,

Leesa M. Benggie

Board Secretary /Recording Secretary

May 12, 2015

Date

Approved by the State Library Acting Director

Leesa M. Benggie

Acting Director

May 12, 2015

Date