

State Library Board Members

**Regular Meeting Minutes**

**Date:** January 22, 2015  
**Time:** 10:30 a.m.  
**Location:** SC State Library, Conference Room  
 1500 Senate Street  
 Columbia, SC 29201

**I. Call to Order**

**II. Roll Call**

Board Member Attendance:

Deborah Hyler	Chair	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Loretta K. Green	Member	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Marty R. McKenzie	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Martha Murtiashaw	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Suzie W. Rast	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Michael G. Simmons	Member	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Alanna I. Wildman	Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees: Leesa Benggio and Jessica Cornish, SCSL were also in attendance.

**III. Approval of Minutes**

Motion: Ms. Hyler, Chair

Consensus minutes approved.

**IV. Agency Report**

**1. House Ways & Means Subcommittee Presentation**

- a. SCSL has been reassigned to the Transportation, Regulatory and Cultural Subcommittee. SCSL presents February 5<sup>th</sup> at 11:30 am.

Transportation, Regulatory and Cultural Legislative Assignments

Representative Chip Limehouse (District 110 - Charleston County), Chairman  
 Representative Joe Neal (District 70 - Richland and Sumter Counties), Member  
 Representative Chip Huggins (District 85 – Lexington County), Member  
*Alyssa Weeks, Staff*

**2. Legislative Update & Governor's Budget**

- a. For the first time in six years, Governor approved SCSL's request for state-aid to include funding for two Information Technology positions to meet mandates set forth

- by the Division of State Information Technology.
3. Senate Oversight Report
    - a. SCSL submitted the abovementioned report to satisfy legislative inquiries about SCSL's divisions with regards to funding, impact, outsourcing, etc. Benggio expressed her willingness to share the report with board members upon request.
  4. SC Human Affairs Commission (SCHAC) Report
    - a. SCSL submitted its annual, Equal Opportunity Report to SCHAC (which is required by and provided to the General Assembly). The report is required to ensure state agencies are adhering to the development and implementation of affirmative action plans/programs. SCSL ranks in the top ten for equal opportunity goal attainment among all SC State Government agencies.
  5. Archive Social
    - a. SCSL is examining an inexpensive product (\$2,000/yr) to archive state agency social media.
  6. Library of Congress – Center for the Book renewal
    - a. SCSL received a thank you letter from Library of Congress; SCSL remains an affiliate site to carry out the national Center's mission and sponsor programs that highlight SC State's literary heritage and call attention to the importance of books, reading, literacy and libraries.
  7. Audubon prints
    - a. Benggio found a well-conditioned, duplicate of the Carolina Dove. She would like to sale the duplicate pending an examination of state regulations given SCSL is not a revenue generating agency, to which board members consented.
  8. Security
    - a. SCSL has developed a sign-in process to enhance security procedures. Bill Croteau, SCSL IT Director is working on recommendations for an office access badging system.
  9. Emergency Preparedness
    - a. SCSL will implement trainings for staff and organize unprompted emergency drills. Once SCSL's plan of action is fine-tuned, public libraries will be able to model the plan.
  10. TBS – BARD Books
    - a. BARD stands for Braille and Audio Reading Download. In SC, registered users of Talking Book Services in good standing may use BARD and BARD Mobile. SCSL currently has downloaded 10-15 audio/braille books.

## **V. Public Library News**

*Benggio discussed recruitment efforts in Chester and Beaufort County Libraries and mentioned Director Vacancies in Cherokee, Dorchester and Marlboro (filled position January 21<sup>st</sup>) counties.*

## **VI. Building Improvements/Maintenance**

1. Construction Updates
  - a. Benggio reported difficulty with regulation of air on Mezzanine due to placement of grid. SCSL currently working on solutions.
  - b. SC Budget and Control Board will conduct water study for SCSL due to water leaks.

**VII. Board Business**

*Benggio revisited the status of reappointments and license plates. She reminded board members to send tax receipt to the SC Department of Motor Vehicles. In addition, she informed members it's time to file the 2015 Statement of Economic Interests (SEI) report. Late filing and failure to file will result in penalties starting at \$100 if the report is not filed within five days of the new March 30, 2015, deadline.*

**VIII. Personnel Update**

- 1. **Leadership Training** – SCSL Leadership Team will engage in a 2-day Myers Briggs training conducted by Kristi Sligh, SCSL Continuing Education Consultant
- 2. **SLENDS Coordinator** – 5 candidates will be interviewed
- 3. **Library Development Consultant** – Position posted via NeoGov and Library Journal

**IX. Financial Report**

*Benggio reviewed the status of state, federal and other funds.*

**X. Upcoming Events**

- 1. Braille Challenge – February 5<sup>th</sup>
- 2. ALA Midwinter - Chicago (SCSL Staff Attendees: Denise Lyons, Deputy Director of Statewide Development and Jason Broughton, Outreach Coordinator)
- 3. PLA Leadership Academy (Atlanta) – March 23<sup>rd</sup> - 27<sup>th</sup>
- 4. Read-In (Event at State House; 2000-2500 student participation rate accompanied by Benedict College Drumline)– April 14<sup>th</sup>

**IX. Adjournment**

- 1. The meeting was adjourned at 11:30 a.m. The next meeting is March 26, 2015

**Minutes Certification:**

Proposed minutes respectfully submitted,

*Jessica E. Cornish*  
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 Board Secretary /Recording Secretary

*February 27, 2015*  
 \_\_\_\_\_  
 Date

Approved by the State Library Acting Director

*Leesa M. Benggio*  
 \_\_\_\_\_  
 Acting Director

*February 27, 2015*  
 \_\_\_\_\_  
 Date