

SACS Accredited Schools
Minimum Staffing Requirements

Elementary Schools

Enrollment	Library Media Specialists	Library Aide or Clerk
1-263	.5	0
264-439	1	0
440-659	1	.5
660-879	1	1
880-1099	1	1
1100-1319	1	1
1320+	1	1

Middle Schools

Enrollment	Library Media Specialists	Library Aide or Clerk
1-249	.5	0
250-499	1	.5
500-749	1	1
750-999	1	1
1000-1249	1	1
1250-1499	1	1
1500+	<p>“One (full-time equivalent staff member shall be added where needed for each additional 250 students over 1500.” <i>This does not mandate or guarantee that an additional person will be added to the library media center staff.</i></p>	

High Schools

Enrollment	Library Media Specialists	Library Aide or Clerk
1-249	1	0
250-499	1	.5
500-749	1	1
750-999	1	1
1000-1249	2	1
1250-1499	2	1
1500+	<p>“One (full-time equivalent staff member shall be added where needed for each additional 250 students over 1500.” <i>This does not mandate or guarantee that an additional person will be added to the library media center staff.</i></p>	

South Carolina Minimum Staffing Requirements
School Administrations Guide: Statutes and Regulations
 (Applies to all schools that are not SACS accredited)

Elementary Schools

Enrollment	Library Media Specialists	Library Aide or Clerk
1-400	.5	0
401-750	1	0
750+	1	1

Secondary Schools

Enrollment	Library Media Specialists	Library Aide or Clerk
1-400	.5	0
401-750	1	0
750+	1	1

SDE Staffing Recommendations

Catalyst: Setting the Standard for Student Learning Through School Libraries

All grades – K-12

Enrollment	Library Media Specialists	Library Aide or Clerk
0-499	1	1
500-999	1	2
1000-1499	2	2
1500-1999	2	3
2000+	3	3